

# Philipps-Universität Marburg

Erasmus+ Partner Country KA107



# WELCOME TO MARBURG!

Did you know that ...

- Marburg has more stairs in its alleys than in its houses?
- the most beautiful illustrations of the Grimm Brother Fairy Tales were completed in Marburg?
- some of Marburg's houses can be reached only through a skylight?



 Virtuall city tour: <https://www.marburg.de/kultur-tourismus/tourismus/entdecken-und-erleben/virtueller-rundgang/>

"If only this were a city! But in fact it is a medieval  
fairy tale!" (Boris Pasternak)



# Philipps-Universität Marburg

## „Other towns have a university, Marburg is a university“



- Founded in 1527
- Almost all scientific disciplines, with the exception of the engineering sciences
- 26,500 students
- More than 12%- international students



 [scientific disciplines: http://www.uni-marburg.de/faculties-en](http://www.uni-marburg.de/faculties-en)

# What are the advantages of international staff mobility within the ERASMUS+ Programme?

## **You will be able to...**

- extend your professional network
- internationalize your teaching and/or work experience
- increase your inter-cultural competences
- increase your language competences
- add international work experience to your CV
- financial support for the mobility abroad - financed by the European Commission.
- ...

# Participation in ERASMUS+ Programme

## Condition

- All university staff (academic and non academic staff) of the Partner Countries/Universities.

## Selection at the home universities

- Selection/Nomination of participants are defined by the sending University (International Offices of the Home University)
- Nominated staff members will receive all further information from the International Office/ERASMUS Office of Philipps-Universität Marburg

\* Mobility possibilities depend on the Departments of Philipps-Universität as well! A nomination from the home university does not guarantee a mobility.

# ERASMUS+ Partnercountry Teaching Staff Mobility

## Teaching Staff Mobility

- Teaching assignments can come in various forms: seminars, lectures, workshops and tutorials. The staff has to deliver **8 hours of teaching per week**, including cooperative preparation and organization of sessions as well as individual teaching sessions. Actual teaching in this context requires the teacher to be physically present with the students.

**Mobility duration** (during winter and summer semester): **one week** (Project 2015), i.e. five working days + two days for travel

- 2 or 3 weeks (Project 2016): minimum of 5 days + travelling time
- Winter semester: October- February
- Summer semester: April- July

# ERASMUS+ Partnercountry Staff Mobility for Training

## Staff Mobility for Training

- This activity supports the professional development primarily of non-academic staff in the form of training events abroad, e.g. job shadowing/observation periods at a department or **Staff Training Weeks**.

## Mobility duration:

- two weeks + 2 travel days
- one week (5 working days + 2 travel days)



# ERASMUS+ Partnercountry Teaching Staff Mobility

## Required documents:

- CV (+publications)
- Proposal
- Mobility Agreement: goals, rights, responsibilities and teaching hours
- Grant Agreement

## Financial support

- EU contribution to costs of travel (depending on the distance between receiving and sending institution) and subsistence (daily rate of 120 Euro)

The selection of staff should be fair, transparent and well documented.

\*The financial support will be given in Marburg.

# Staff Mobility for Training

## „Staff Training Week“ 2016 Marburg



# To Do List for your mobility

## Before departure

- Letter of Invitation from Philipps-Universität Marburg
- Mobility Agreement (Philipps-Universität Marburg)
- Grant Agreement (Philipps-University Marburg)

## In Marburg

- Submit the original documents (MA, GA) to the International Office
- Submit receipts concerning the travel and stay here in Marburg (hotel receipt, flight tickets or boarding cards, transport tickets etc.)
- Grant-Payment at our financial department
- Sign the “Letter of Confirmation” on last working day at the International Office

## End of mobility/ Departure

- Complete and submit the online EU-Survey after the mobility

# Contact in Marburg

## European Programmes Office

[erasmus-partnercountries@uni-marburg.de](mailto:erasmus-partnercountries@uni-marburg.de)

Don't hesitate to contact us if you have questions!

Sincerely,

Ms Christina Bohle

Ms Enkhsaruul Batbaatar



# Erasmus+

 [https://www.uni-marburg.de/international/about/kontakt/eu?set\\_language=de](https://www.uni-marburg.de/international/about/kontakt/eu?set_language=de)